



# Le Pas Opton

## Voluntary Role Specification

### Bénévole Team Member

**For Short-term (2-3 weeks) and Long-Term (4-12 weeks) duration.**

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**Responsible to:** Individual Team Leaders

We are seeking Bénévoles (volunteers) to fulfil specific and general roles to help deliver amazing holidays at Le Pas Opton. These roles are outlined on the website where further details should be read before applying.

- Hire Centre Operator
- Minibus Driver
- Coffee Shop/Bar
- Night Shepherd (safety and night security)
- Team Catering (providing meals in staff village for up to 45 people)
- Light Gardening (light weeding and pruning)
- Household maintenance (fixing and mending)
- Houseparty helper

### **Key responsibilities:**

- Actively maintain and promote the vision and values of Spring Harvest Holidays
- Serve under the coordination of the Leadership Team to support and deliver an excellent guest experience.
- Work and live collaboratively within a team to ensure preparation and delivery of activities, customer services and venue/site maintenance (this requires a good level of fitness).
- Ensure best practice in safeguarding children, young people and vulnerable adults.
- Undertake other duties as required to deliver a high-quality guest experience.

### **Person specification:**

#### **Essential qualities and attributes:**

We are seeking people with the following attributes:

#### **Experience:**

- Experience in skills for role applied for (retail, tech, maintenance, etc)

#### **Qualities:**

- In sympathy with the Christian ethos of Spring Harvest Holidays
- Team player
- Ability to solve problems in a calm manner and to support the staff team and programme activities.
- Creative and with attention to detail

- Flexibility to meet rota needs and help out in other areas as required, which may mean a DBS check will be required.

**Knowledge and skills:**

- Fluent English or grade B2/C1 CEFR level for those for whom English is a second language. English is the principal language on site.
- Able to handle a demanding and varied workload in a professional manner
- Well-motivated and able to take initiative to plan and carry out work without close supervision
- Ability to work effectively both independently and as part of a team.
- Good interpersonal and communication skills
- Ability to work with a diverse range of people.

**Other:**

- Best practice experience in safeguarding children, young people and vulnerable adults
- Able to work to agreed policies and procedures
- Willingness to undertake appropriate training
- A good level of fitness

**Desirable qualities and attributes:**

- A second language (French, Dutch or German).

**Other Information:**

As a member of Association LPO, you will serve within a team on a scheduled rota with one full day off each week.

You will receive mobile home accommodation, food and help with travel expenses.

You will be provided with relevant training and issued with a handbook prior to the start of your volunteering in France. Please read this carefully as it specifies important policies to which all animateurs need to adhere, including health and safety guidance.

**Application Process:**

Applications are welcome for both long-term and short-term bénévole roles.

Candidates must be 18 years of age (by the date of their first availability).

Bénévoles (3 weeks +) can apply for a grant of up to 150 Euros/week to help them with their development as young Christian leaders ((details will be sent at a later date). The grant is administered by Essential Christian, registered charity no.1126997.